

ACADEMY OF FINANCE

Business and Management

The goal of the Business and Management strand is to introduce high school students to communication skills, forms of business ownership and organizational structures, supervisory/management functions and skills, business law concepts, leadership skills, business ethics, governmental regulations, human resources and management issues and career development to make sound choices for the future. The Academy of Business Management is a part of the NAF Be Future Ready National program.

COURSE SEQUENCE	STATE COURSE CODE NUMBER	NAME	PREREQUISITES	SPECIAL NEED
W01	8207310	Digital Information Technology (Business & Finance Students) *NAF Curriculum – Principles of Finance	N/A	Certification: Microsoft Office Specialist
W02	8203310	Accounting Applications I *NAF Curriculum - Principles of Accounting	Digital Information Technology	\$25 *FBLA Dues required ICE: ESB v.2
W03	8815110	Economics & Financial Services *NAF Curriculum - Business in a Global Economy	Accounting Applications I	\$25 *FBLA Dues required ICE: Design for Delight Innovator certification
W04	8815120	Personal Finance *NAF Curriculum – Ethics & Financial Planning	Economics & Financial Services	\$25 *FBLA Dues required ICE: Florida Ready to Work
Z08	8815130	Financial Internship**	Teacher approval required	Certification: CUNA Financial Counseling

***FBLA** (Future Business Leaders of America): Participation in FBLA is an integral part of the Academy of Finance (AOF) curriculum and provides students with the opportunity to apply finance and marketing skills to real-world situations through leadership training and reinforcing specific career and technical skills. Membership is required.

**** Internship:** This course can be used to meet credit requirements for one or more of the Bright Futures Scholarship award levels. Also - All students ages 15-18, Rising Sophomores, Rising Juniors & Rising Senior can participate in SYIP (Summer Youth Internship Program)

Cooperative Education – CDE/OJT

Cooperative Education provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Diversified Education cluster. Students enrolled in this program MUST obtain paid supervised employment. Teacher approval is required.

COURSE SEQUENCE	STATE COURSE CODE NUMBER	NAME	PREREQUISITES	SPECIAL NEED
W09	8300420	Cooperative Diversified Education/ On-the-Job Training – (CDE - OJT)	Teacher Recommendation & Employment Eligibility	NRA ServSafe or ESB v.2

***FBLA** (Future Business Leaders of America): Participation in FBLA is an integral part of the Cooperative Education program and provides problem-solving skills, work attitudes, general employability skills and occupation-specific skills that prepare students for the challenges of tomorrow. Membership is required.

Important Note: Industry Certification and/or Florida Ready to Work – CDE students may be given an opportunity to earn an Industry Certification (ICE) Exam in the following: Microsoft Office Specialist, Intuit QuickBooks, Entrepreneurship & Small Business v.2, CIW Social Media Strategist, ServSafe, and CUNA Financial Counseling.